



Dear Future Missionary,

Thank you for your interest in a New Life Ministries International sponsored mission trip for 2010. Jesus said, "You are the light of the world...let your light shine before men that they may see your good deeds and praise your Father in heaven." He is inviting us to join Him in demonstrating His love through our words and actions to those who do not know him, so that they may praise and give glory to our Father in heaven.

Enclosed is the 2010 Short-term Trip Application Packet. Once you have completed the 3 page application (includes pastoral recommendation and medical release), return it along with your trip deposit check to: New Life Ministries International, Attn: Sara Minnich, 1244 Thompkins Lane, Virginia Beach, Virginia 23464. Please feel free to contact the Short Term Trips Coordinator, Sara Minnich in the NLMI missions office (757-233-8673, 757-233-8578 or nlmimt@gmail.com) or contact the trip leader for further information on any of the mission trips.

If you are applying for an international mission trip, please be aware that you will need a passport for international travel. Passport applications can be obtained at your local post office or on-line at <http://travel.state.gov/passport>. Receiving your passport may take several months; therefore, if you do not have a valid, up-to-date passport, please begin the process now.

If you are a health care professional responding to one of the medical mission trips, please enclose with your application 2 notarized copies of your current United States professional license to practice. Also please have your current supervisor or a professional associate send us a letter of recommendation.

Together let's go and "**light the world.**"

In His Service,

A handwritten signature in black ink that reads "Chris Feucht". The signature is written in a cursive, flowing style.

Dr. Chris Feucht
Director of Missions, New Life Ministries International

New Life Ministries International - Department of Missions
1244 Thompkins Lane, Virginia Beach, VA 23464 office: (757)233-8578 fax: (757)233-9952



1244 Thompkins Lane, Virginia Beach, VA 23464 · 757-233-8673 or 757-233-8578

SHORT-TERM MISSIONS TRIPS PURPOSES, POLICIES & PROCEDURES

DEFINITION OF A NEW LIFE SHORT-TERM MISSIONS TRIP

A one-to-three-week team trip to take the Gospel and the love of Jesus to mission fields around the world led by a pastor or leader from one of the New Life churches. These teams evangelize the lost, assist missionaries and national churches or ministries, equip national leaders, help the poor and needy, plant churches and disciple new believers.

PURPOSES OF SHORT-TERM MISSIONS TRIPS

1. To share the love and Gospel of Jesus with people around the world and lead them into a personal relationship with Him;
2. To mobilize members of the New Life church family and provide experiences that will help give them a missions vision;
3. To encourage, edify, equip and assist the national church, missions organizations, and missionaries on the field;
4. To build long-term relationships and partnerships on the field and assist in their ongoing strategies of reaching the lost, discipling new believers, and planting indigenous churches.

SHORT-TERM MISSIONS TRIP POLICIES

New Life Ministries International will offer and promote short-term missions trips each year. Eligibility and acceptance for these trips will be based on the following:

- A personal relationship with Jesus and commitment to furthering His Kingdom, as well as having a vision consistent with that of the New Life Ministries International;
- A servant's heart, humble spirit, and submissive attitude toward leadership;
- Attendance at all team meetings;
- An ability to be flexible in all situations;
- An understanding that cross-cultural ministry often places participants in situations where standards for accommodations, food, and other amenities may be far below those to which we are accustomed, and a willingness to cheerfully accept the provisions offered;
- Fulfillment of all requirements for visa, passport, and immunizations;
- Submission of a completed New Life Application and a Consent & Release Form;
- Meeting all financial requirements for the trip within the designated time frame.

Each participant will be responsible to raise funds for trip expenses as indicated by New Life Ministries International. This amount will cover all transportation, accommodations, and group meal expenses from the time of departure until the team returns, unless otherwise specified. Additional funds for personal spending are the responsibility of the individual. The cost of passports, immunizations, and other preparations for the trip are the responsibility of the individual. Individuals will be required to adhere to the guidelines provided by New Life for personal fund-raising.

In all situations, we are representatives of Jesus Christ. In the event that a team member persistently exhibits behavior that is not Christ-like and/or creates disunity on the team, at the team leader's discretion, he or she may be asked to return home early. Any additional costs of early return from the trip will be the responsibility of the team member.

AGE REQUIREMENTS

Please refer to the fact sheet for each trip for specific age requirements.

FINANCING YOUR MISSIONS TRIP

1. Please refer to "Guidelines for Personal Fund Raising" found in this packet for important detailed information.
2. Trip costs quoted are based on estimated airfares and may be adjusted up or down when actual rates are confirmed.
3. Excess funds or contributions raised by any participant will be pooled and used for other mission team expenses or other areas of need within the missions department. These may not be re-designated by you for other purposes within the church.
4. Any unpaid balance of trip expenses is the responsibility of the mission team participant and is expected to be **paid prior to departure of the team**. If a team member decides to cancel his/her participation in the mission trip, he/she will be responsible for any pre-paid expenses which cannot be refunded (ex. airfare, lost deposits, visas, etc.).

GUIDELINES FOR PERSONAL FRIEND & FUND-RAISING

NLMI believes that God's eternal plan is to save the lost and nurture the found, and that it is a privilege to partner in the Harvest by participating in a short-term missions trip. Many lives are changed on the mission field – our own and those we minister to. God is faithful and His Word does not return void. During trip preparations, we should be in constant prayer and expectation and excited to share our vision with family and friends.

Below are some guidelines for “friend and fund raising”:

1. Each team member is asked to recruit 7 people to personally pray for you while you are on your trip. This list if intercessors can be e-mailed to Sara at nlmimt@gmail.com. Please include your name and trip destination.
2. You may also want to ask people to be “senders” – for financial support to assist in covering the cost of the trip. Trip costs include all travel, meals, housing, transportation, insurance and team t-shirt. A support letter detailing the upcoming trip and ministry that includes ways to contribute may be very beneficial to the team member in raising funds. The individuals that you ask to support you in prayer and finances become part of your personal “team” and will receive travel updates from the field via e-mail when possible. It is suggested that you provide a final report and thank you when you arrive home.

It is appropriate that you should ask family, friends, cell group members, neighbors, etc. for prayer and financial support – however we ask that you NOT use the church directories for a “mass mailing” or “fund-raising campaign.”

3. Accounting information: When you make a deposit on a trip, accounting will begin to track your funds. You and others may make contributions at any time. Checks for mission trips must be made out to NLMI (New Life Ministries International) and should include your name and the trip name on the outside envelope. (Checks **MUST NOT** have the team member's name on them if the donor wants tax credit!)

Trip coordinators will receive periodic reports from accounting on the funds status of each participant. You may also call Sara or Alice at the NLMI office to check on your trip balance.

It is helpful to enclose a self-addressed (even stamped!) envelope when mailing your support letter to help ensure that gifts are properly credited to your account. (see picture below) Please be aware that excess funds will be applied to other mission team expenses and may not be refunded or redesignated by you.

Please include the following statement in your letters:

“Contributions to short-term trips ARE tax deductible; however, in accordance with IRS regulations, these designated offerings are subject to the governing board's control and discretion. When contributions for a particular person exceed trip expenses, the governing board may redirect contributions to other mission team expenses or to another activity within the missions department.”

Sample support envelope:

Return Address	<input type="checkbox"/>
Your Trip/ Your Name	New Life Ministries International Department of Missions 1244 Thompkins Lane Virginia Beach, VA 23464

Do not be hesitant to ask for prayer and financial support – you are extending an opportunity for others to partner in God’s work – it is His idea, it is His plan, it is His children that you will minister to and He receives all the Glory! Remember to thank God because He chose you to be “His hands extended” on the mission field.

SAMPLE LETTER and accompanying DONATION REPLY FORM

Dear _____,

I am excited that God has called me to be a part of our church’s mission team to insert country name. Our team is scheduled to be in insert country & insert date and will be briefly explain ministry work. I am very happy with the opportunity to use my experience insert what you will be doing in this needy area of the world.

Our team will be busy for the next several months learning about insert country name and preparing specific programs and materials for our ministry time there. I would like to invite you to also be part of our team. We need people who will pray for us as we prepare and while we are on the field. We also need people who can partner with me financially. It will cost insert cost for trip for me to go to insert country name.

*Would you pray about being a part of my support team? All financial contributions are tax-deductible. **Checks should be made payable to New Life Ministries International** and the envelope (not the check) should be clearly designated with both the trip name and my name. You may include the country/trip name on the memo line of your check but **please do not include my name**. If the check is designated with my name, according to IRS regulations, you will not be able to use it as a tax deduction. Because we have to meet deadlines for airfare deposits and other arrangements, I need to have adequate financial support raised as soon as possible.*

And if you are interested in being part of my personal prayer support team, please give me a call at insert your phone number. We plan to keep our prayer team regularly updated with prayer requests.

Thank you for praying about being part of our team.

Love,

New Life Contribution Policy: “Contributions to short-term mission trips are tax-deductible; however, in accordance with IRS regulations, these designated offerings are subject to the governing board’s control and discretion. When contributions for a particular individual exceed trip expenses, the governing board may redirect contributions to other mission team expenses or to another activity within the missions department.”

Please tear here and enclose with donation

Make check payable to: New Life Ministries International or “NLMI”

Donation for: _____ Trip location _____
(For tax benefit, please do not put my name on your check)

Donor’s name: _____

Donor’s email : _____

Donor’s address: _____

Donor’s phone number: _____

**Mail donation to: NLMI - Dept. of Missions
1244 Thompkins Lane
Virginia Beach, VA 23464**



1244 Thompkins Lane, Virginia Beach, VA 23464 · 757-233-8673

2010 SHORT-TERM MISSIONS TRIP APPLICATION

COMPLETE APPLICATION & MEDICAL RELEASE, GET YOUR PASTORAL RECOMMENDATION AND RETURN WITH CHECK TO SARA IN THE NLMI OFFICE

Full legal NAME: _____ Nickname: _____
 Home phone _____ Work phone _____ Cell _____
 Address _____ City _____ State _____ Zip _____
 Date of birth _____ Email _____
 Social Security # _____ - _____ - _____ Occupation _____
 I am applying for the trip to _____ scheduled for _____, 2010.
 T-shirt size (circle): S M L XL 2XL

PASSPORT INFORMATION

If you are applying for an overseas trip and do not have a passport, apply immediately. The process can take several months, and visa applications for your specific country will take additional time after you receive your passport. Passport applications are available at most post offices or on-line at <http://travel.state.gov/passport>.

Your name EXACTLY as it appears on your passport _____
 Passport # _____ Issue date _____ Expiration date _____
 Birthplace _____ Agency issuing passport _____

CROSS-CULTURAL EXPERIENCE

Previous missions/cross-cultural experience _____

What foreign countries have you visited? _____
 What languages do you speak besides English, and how fluently? _____

Why do you want to go on this trip? How do you hope to use your cross-cultural experience when you return? _____

CHURCH INVOLVEMENT

Are you a member/regular attendee of one of the New Life churches? Yes No
 Which one? _____ Who is your cell group leader? _____
 If not New Life, where do you attend church regularly? _____
 In what church activities are you regularly involved? _____

Name two people in the church family who know you well and would serve as references for you:
 Name _____ Phone # _____
 Name _____ Phone # _____

CHRISTIAN EXPERIENCE

How and when did you receive Jesus as your Savior? _____



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CONSENT FOR MEDICAL TREATMENT RELEASE AND HOLD HARMLESS FOR TRAVEL

This consent must be signed by the applicant (or parent if under 18) and a witness, then returned with your application - whether you are insured or not.

I wish to participate in a NLMI short-term trip for which I will be traveling to and staying in (country) _____ during the period from _____ to _____, 2010.

In consideration of permission to participate in this trip, I, _____, being of legal age, do hereby authorize any necessary medical and/or dental treatment on my behalf **or**/on behalf of my minor child _____, should I be unable to give such consent. This consent includes reasonable medical and/or dental treatment, including but not limited to diagnostic tests, x-rays examinations, anesthesia, or other procedures which may be deemed necessary to my medical well-being/the medical well-being of my minor child for the duration of the trip.

I certify that I have/my minor child has personal health insurance with:

Company Policy Number

I hereby voluntarily release and hold harmless NLMI, their officers, agents, and employees, from all manner of suits, actions, claims, demands, and liabilities which may arise from my participation/the participation of my minor child in this trip. I authorize the designated leader of the trip to arrange for my/my minor child's premature return home should this be deemed necessary. *I understand that this will be at my own expense should the reason be, as concluded by the leader, my/my minor child's inability to work together with the team in an appropriate manner.*

I recognize that conditions in some of the places to which I/my minor child will travel may not be of the same standard as the conditions to which I am accustomed (i.e., political governments and judicial systems). I further realize that there may be certain health and detainment risks as well as other known and unknown risks to me/my child, and I enter/allow my minor child to enter into participation in this trip with knowledge of this.

I understand that this document constitutes a full and complete waiver of all possible claims, including claims for negligence in personal injury or property damage, arising out of my participation/the participation of my minor child in this trip.

X

Signature (parent's signature if under 18) Date

X

Witness to your above signature (Required) Date